

**Distinctive College Prep
Board of Directors School Board Meeting
Board Meeting Minutes
October 15, 2019**

MISSION STATEMENT: The mission of Distinctive College Prep is to serve children and families in urban communities by providing a high quality learning environment that accelerates achievement, performance and college preparedness through careful analysis of student needs and effective use of data to personalize and monitor student learning.

Date: October 15, 2019

Time: 4:05 pm ET

Location: Distinctive College Prep Redford, 17175 Olympia, Redford, MI 48240

Call to order at: 4:15 pm ET

Roll Call:

- Present Board Members: Mike Brown, Nicole Gaines and John Halo
- Absent Board Members: Alari Adams and Nikki Mariner
- Others Present:
 - Distinctive Schools: Erin Lanoue, Monique Langston, Cassie Williams, Camille Hibbler and Teneia Ross-Terry via phone Brandon Harper and Mike Rohde
 - CMU: Meagan Brown

Consent Agenda Items	Purpose	Individual Responsible
<i>Approval of Agenda</i>	Vote <ul style="list-style-type: none"> ● Motion to approve agenda made by John Halo and seconded by Nicole Gaines ● Motion passed 3-0 ● Agenda approved 	Mike Brown
<i>Approval of August 20, 2019 Meeting Minutes</i>	Vote <ul style="list-style-type: none"> ● Motion to approve the September 17, 2019 minutes made by Nicole Ganes and seconded by John Halo ● Motion passed 3-0 ● Minutes approved 	Mike Brown
<i>Public Comment (agenda items only)</i>	Informational <ul style="list-style-type: none"> ● None 	Mike Brown
Old Business	<ul style="list-style-type: none"> ● None 	Mike Brown
New Business <i>(Informational) DCP Harper Woods roof update</i>	<ul style="list-style-type: none"> ● Roof project - Starr is looking for \$210K ● Starr is interested in selling facility ● DS is working with Starr to come to resolution ● Question to board - engage Dickinson Wright - decision made to continue with Starr before engaging Dickinson Wright ● DS will review lease to see if there are conditions if work is done and needs to be confirmed by DS 	Mike Brown
Other Business <i>Finance Update</i>	Informational <ul style="list-style-type: none"> ● FY20 revenue is expected 10/21 from MDE ● November financials will be more detailed ● Redford 	Brandon Harper

	<ul style="list-style-type: none"> ○ Salaries aligned with budget ○ Balance sheet is standards ● Harper Woods <ul style="list-style-type: none"> ○ Educational materials higher this month and will decrease over the course of the year ○ Loans payable - IFF loan ● Audit is going well and preparing financial statements for DS review; no significant adjustments ● Fixed assets - could set up depreciation; textbook line items are curricular materials 	
Other Business <i>Distinctive Schools</i>	<p>Informational</p> <ul style="list-style-type: none"> ● Great things are happening at Distinctive College Prep <p>Regional Updates:</p> <ul style="list-style-type: none"> ● Student retention and attendance ● After School programs activated ● Staffing is a priority ● Curriculum implementation and assessment ● NWEA is wrapping up this week ● K & 1st participated in training for new phonics program - Reading in Motion ● Regional professional development day ● Leadership retreat next week <p>Distinctive Schools Update:</p> <ul style="list-style-type: none"> ● Committee meetings are going well ● Ongoing professional development for staff ● NWEA window closes this week (10/18) 	Cassie Williams/ Erin Lanoue
Other Business <i>DCP - Redford Director's Report</i>	<p>Informational</p> <ul style="list-style-type: none"> ● Great things are happening at DCP Redford! ● First collaboration day between DCP campuses was effective ● School wide field trip apple picking ● 175 enrolled 	Camille Hibbler
Other Business <i>DCP- Harper Woods Director's Report</i>	<p>Informational</p> <ul style="list-style-type: none"> ● Great things are happening at DCP Harper Woods ● Completed first unit of study in ELA ● Family Curriculum Night with strong parent turnout ● Building is fully staffed ● 5th graders went on field trip today ● 428 students enrolled 	Cassie Williams
<i>Comments from the Board</i>	<p>Informational</p> <ul style="list-style-type: none"> ● None 	Mike Brown
<i>Public Comment</i>	<ul style="list-style-type: none"> ● Meagan Brown has a new position with The Center, Jennifer Joubert will be the new CMU representative 	Mike Brown

Meeting adjourned at: 4:42 pm ET

Meeting Certification:

Proposed Minutes Respectfully Submitted,

Erin Lanoue

October 15, 2019

Recording Secretary

Date

Approved by Distinctive College Prep Board of Directors:

Board Secretary

Date

October 15, 2019