

## A Resolution of Distinctive College Prep Board of Directors

Resolved, that this resolution shall be the general appropriations act of Distinctive College Prep for the fiscal year ending 2022; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by Distinctive College Prep

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the General Fund of Distinctive College Prep for fiscal year 2022 is as follows:

### Revenues

Local	\$0
State	\$6,535,564
Federal	\$3,470,142
Incoming Transfers	\$0
Fund Modifications	\$0
Total Revenues	<u>\$10,005,705</u>

Beginning Fund Balance July 1	<u>\$502,551</u>
Total Available to Appropriate	\$10,508,256
Total Expenditures	<u>\$9,834,851</u>
Ending Fund Balance June 30	\$673,405

Be it further resolved, that \$9,834,851 of the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

### Expenditures

Instruction:	
Basic Programs	\$3,241,333
Added Needs	\$494,209
Support Services:	
Pupil Support	\$656,307
Instructional Staff Support	\$0
General Administration	\$1,259,555
School Administration	\$1,373,737
Business Services	\$0
Operations and Maintenance	\$2,321,451
Transportation	\$478,259
Central	\$0
Other	\$0
Community Services	\$0
Debt Service	\$10,000
Fund Modifications	\$0
Total Expenditures	<u>\$9,834,851</u>

Further resolved, that no board of directors member or employee of the academy shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of directors and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

### Secretary's Certification:

I certify that the foregoing resolution was duly adopted by Distinctive College Prep Board of Directors at a properly noticed open meeting held on the 29<sup>th</sup> day of June where a quorum was present.

By: Nicole Gaines  
-Name-, Secretary of the Board-

Nicole Gaines, President of the Board

**Distinctive College Prep (Harper Woods and Redford)**  
**Operating Budget**  
**General Fund**  
**June 24, 2021**

Fund	Major Class/ Function	Suffix/ Object	Description	Actual Last Year	Estimated This Year	Estimated Next Year
<b>Revenues</b>						
<b>Local Sources</b>						
	151	XXXX	Earnings on Investments		0	0
	192	XXXX	Private Sources (Contributions)		0	0
	199	XXXX	Miscellaneous	19,161	3,929	0
<b>Subtotal</b>				19,161	3,929	0
<b>State Sources</b>						
	311	XXXX	Unrestricted-Direct	4,639,979	5,532,797	5,839,920
	312	XXXX	Restricted-Direct		499,890	695,644
	317	XXXX	Restricted-Public School Pass-Thru		0	0
<b>Subtotal</b>				4,639,979	6,032,687	6,535,564
<b>Federal Sources</b>						
	411	XXXX	Unrestricted-Direct	1,451,527	0	0
	412	XXXX	Unrestricted-State Pass-Thru		404,439	2,423,441
	413	XXXX	Restricted-Direct		521,097	520,000
	414	XXXX	Restricted-State Pass-Thru		412,805	418,721
	417	XXXX	Restricted-Public School Pass-Thru		106,785	107,980
<b>Subtotal</b>				1,451,527	1,445,126	3,470,142
<b>Incoming Transfers and Other Transactions</b>						
	519	XXXX	Distributions from Other Public Schools		0	
	599	XXXX	Miscellaneous		0	
<b>Subtotal</b>				0	0	0
<b>Fund Modifications</b>						
	6XX	XXXX	Transfer from (please list fund)		0	
<b>Subtotal</b>				0	0	0
<b>Total Revenues &amp; Other Sources</b>				6,110,667	7,481,742	10,005,705
<b>Expenditures</b>						
<b>Instructional Expenditures</b>						
<b>Basic Programs</b>						
Replace the " X " in the function column with 1 for elementary, 2 for middle school, 3 for high school, 8 for preschool, 9 for summer school and group expenditures based on function.						
	11X	1240	Teacher Salaries	2,418,816	0	
	11X	1630	Aide Salaries		0	
	11X	1870	Substitute Salaries		0	
	11X	2100	Employee Insurance (Total)		0	
	11X	2800	Mandatory Coverage (Total)		0	
	11X	3110	Purchased Services-Teacher Salaries		1,195,460	1,899,075
	11X	3110	Purchased Services-Aide Salaries		231,071	409,669
	11X	3110	Purchased Services-Substitute Salaries		22,500	59,150
	11X	3110	Purchased Services-Employee Insurance (Total)		129,419	245,644
	11X	3110	Purchased Services-Mandatory Coverage (Total)		174,814	318,882
	11X	3110	Other Purchased Services		0	0
	11X	3220	Workshops and Conferences		80,329	122,686
	11X	4220	Equipment Lease		0	0
	11X	4270	Technology Lease		0	0
	11X	5110	Teaching Supplies		217,369	185,492
	11X	5210	Textbooks		0	0
	11X	5990	Miscellaneous Supplies		0	0
	11X	6410	Capital Outlay-Equipment & Furniture		0	0
	11X	7410	Dues and Fees		40,950	735
<b>Subtotal</b>				2,418,816	2,091,912	3,241,333
<b>Added Needs</b>						
<b>Special Education</b>						
	122	1240	Teacher Salaries		0	0
	122	1630	Aide Salaries		0	0
	122	1870	Substitute Salaries		0	0

	122	2100	Employee Insurance (Total)		0	0
	122	2800	Mandatory Coverage (Total)		0	0
	122	3110	Purchased Services-Teacher Salaries		189,647	416,776
	122	3110	Purchased Services-Aide Salaries		0	0
	122	3110	Purchased Services-Substitute Salaries		0	0
	122	3110	Purchased Services-Employee Insurance (Total)		13,105	29,078
	122	3110	Purchased Services-Mandatory Coverage (Total)		17,139	48,355
	122	3110	Other Purchased Services		0	0
	122	3220	Workshops and Conferences		0	0
	122	5110	Teaching Supplies		0	0
	122	5210	Textbooks		0	0
	122	5990	Miscellaneous Supplies		0	0
	122	6410	Capital Outlay-Equipment & Furniture		0	0
	122	7410	Dues and Fees		0	0
<b>Subtotal</b>				0	219,891	494,209
<b>Compensatory Education</b>						
	125	1240	Teacher Salaries		0	0
	125	1630	Aide Salaries		0	0
	125	1870	Substitute Salaries		0	0
	125	2100	Employee Insurance (Total)		0	0
	125	2800	Mandatory Coverage (Total)		0	0
	125	3110	Purchased Services-Teacher Salaries		0	0
	125	3110	Purchased Services -Aide Salaries		0	0
	125	3110	Purchased Services-Substitute Salaries		0	0
	125	3110	Purchased Services-Employee Insurance (Total)		0	0
	125	3110	Purchased Services-Mandatory Coverage (Total)		0	0
	125	3110	Other Purchased Services		0	0
	125	3220	Workshops and Conferences		0	0
	125	5110	Teaching Supplies		0	0
	125	5210	Textbooks		0	0
	125	5990	Miscellaneous Supplies		0	0
	125	6410	Capital Outlay-Equipment & Furniture		0	0
	125	7410	Dues and Fees		0	0
<b>Subtotal</b>				0	0	0
<b>Subtotal - Added Needs</b>				0	219,891	494,209
<b>Support Services</b>						
<b>Pupil</b>						
	211	XXXX	Attendance Services	157,222	0	0
	212	XXXX	Guidance Services		79,199	39,056
	213	XXXX	Health Services		251	142,800
	214	XXXX	Psychological Services		744	0
	215	XXXX	Speech Pathology and Audiology Services		120,564	156,000
	216	XXXX	Social Work Services		98,768	101,846
	217	XXXX	Visual Aid Services		0	0
	218	XXXX	Teacher Consultant		0	0
	219	XXXX	Other Pupil Services		26,273	216,605
<b>Subtotal</b>				157,222	325,799	656,307
<b>Instructional Staff</b>						
	221	XXXX	Improvement of Instruction		0	0
	222	XXXX	Educational Media		0	0
	224	XXXX	Educational Television		0	0
	225	XXXX	Instruction Related Technology		0	0
	226	XXXX	Supervision/Direction of Instructional Staff		0	0
	227	XXXX	Academic Student Assessment		0	0
	229	XXXX	Other Instructional Staff Services	65,293	0	0
<b>Subtotal</b>				65,293	0	0
<b>General Administration</b>						
	231	3170	Legal Services		37,557	20,000
	231	3180	Audit Services		18,160	68,000
	231	3190	Other Services	981,270	0	0
	231	3220	Workshops and Conferences		0	0
	231	3510	Advertising		3,995	62,000
	232	1110	Superintendent Salaries		0	0
	232	1620	Secretary Salaries		0	0
	232	2100	Employee Insurance (Total)		0	0
	232	2800	Mandatory Coverage (Total)		0	0
	232	3150	Purchased Services-Superintendent Salaries		0	0

	232	3150	Purchased Services -Secretary Salaries		0	0
	232	3150	Purchased Services-Employee Insurance (Total)		0	0
	232	3150	Purchased Services-Mandatory Coverage (Total)		0	0
	232	3150	Other Purchased Services		0	0
	232	3150	ESP Management Services		872,731	887,489
	232	3150	CMU Oversight Fee (3% of State Foundation Grant)		165,984	196,067
	232	3220	Workshops and Conferences		0	0
	232	4270	Computer Lease		0	0
	232	5910	Office Supplies		44,422	26,000
	232	5990	Miscellaneous Supplies		0	0
	232	6410	Capital Outlay-Equipment & Furniture		0	0
	232	7410	Dues and Fees		0	0
<b>Subtotal</b>				981,270	1,142,849	1,259,555
<b>School Administration</b>						
	241	1150	Principal Salaries		0	0
	241	1620	Secretary Salaries		0	0
	241	2100	Employee Insurance (Total)		0	0
	241	2800	Mandatory Coverage (Total)		0	0
	241	3150	Purchased Services-Principal Salaries		1,130,855	1,186,611
	241	3150	Purchased Services -Secretary Salaries		0	0
	241	3150	Purchased Services-Employee Insurance (Total)		123,242	182,625
	241	3150	Purchased Services-Mandatory Coverage (Total)		41,075	0
	241	3150	Other Purchased Services	599,475	0	0
	241	3220	Workshops and Conferences		0	0
	241	4220	Equipment Lease		0	0
	241	4270	Technology Lease		0	0
	241	5910	Office Supplies		4,545	2,000
	241	5990	Miscellaneous Supplies		0	0
	241	6410	Capital Outlay-Equipment & Furniture		0	0
	241	7410	Dues and Fees		10,367	2,500
<b>Subtotal</b>				599,475	1,310,084	1,373,736
<b>Business</b>						
	252	XXXX	Fiscal Services		0	0
	259	3920	Errors and Omissions Insurance		0	0
	259	3990	Other Insurance (not employee health)		0	0
	259	7210	Interest on Short Term Notes		0	0
<b>Subtotal</b>				0	0	0
<b>Operations &amp; Maintenance</b>						
	261	1640	Custodian Salaries		0	0
	261	2100	Employee Insurance (Total)		0	0
	261	2800	Mandatory Coverage (Total)		0	0
	261	3190	Purchased Services-Custodian Salaries		158,636	322,309
	261	3190	Purchased Services-Employee Insurance (Total)		21,581	213,908
	261	3190	Purchased Services-Mandatory Coverage (Total)		0	0
	261	3190	Other Purchased Services	1,026,264		0
	261	3410	Telephone		63,530	26,581
	261	3830	Water Sewage		0	0
	261	3840	Waste and Trash Disposal		0	0
	261	3890	Other Utility Services		179,670	149,297
	261	3910	Property and Liability Insurance		77,397	110,000
	261	4110	Building Repairs and Maintenance		155,908	106,166
	261	4120	Equipment Repairs and Maintenance		506,086	191,780
	261	4210	Building Rental		497,914	463,227
	261	4220	Equipment Rental		4,866	16,400
	261	5510	Gas		0	0
	261	5520	Electricity		0	0
	261	5990	Miscellaneous Supplies		42,239	126,784
	261	6410	Capital Outlay-Equipment & Furniture		233,573	595,000
<b>Subtotal</b>				1,026,264	1,941,400	2,321,451
<b>Transportation</b>						
	271	XXXX	Pupil Transportation	174,413	148,202	478,259
<b>Subtotal</b>				174,413	148,202	478,259
<b>Central</b>						
	281	XXXX	Planning, R & D and Evaluation	0	0	0
	282	XXXX	Communication Services	0	0	0
	283	XXXX	Staff/Personnel Services	0	0	0

	284	XXXX	Technology Services	0	0	0
<b>Subtotal</b>				0	0	0
<b>Other</b>						
	293	XXXX	Athletic Activities	0	0	0
	299	XXXX	Other Support Services	422,623	0	0
<b>Subtotal</b>				422,623	0	0
<b>Community Services</b>						
	331	XXXX	Community Activities	0	0	0
	351	XXXX	Custody and Care of Children	0	0	0
<b>Subtotal</b>				0	0	0
<b>Debt Service</b>						
	511	7110	Principal Payments	0	0	0
	511	7210	Interest Payments	-	4,157	10,000
<b>Subtotal</b>				0	4,157	10,000
<b>Fund Modifications</b>						
	6XX	8110	Transfer to (please list fund)			
<b>Subtotal</b>				0	0	0
<b>Total Expenditures and Other Uses</b>				5,845,376	7,184,294	9,834,851
<b>Revenues and Other Sources Over/Under Expenditures and Other Uses</b>				265,291	297,449	170,854
<b>Beginning Fund Balance (July 1st)</b>				(60,189)	205,102	502,551
<b>Ending Fund Balance (June 30th)</b>				205,102	502,551	673,405

**Notes:**

- This template is not an all inclusive document and may need to be tailored to fit the reporting needs of the Academy. Refer to the Michigan School Accounting Manual (Bulletin 1022) for accounting codes and format.
- Employee Insurance and Mandatory Coverage expenditures should be broken out in additional detail to fit the reporting needs of the Academy.
- Replace "Xs" with the appropriate code.