

**Distinctive College Prep
Board of Directors School Board Meeting
Agenda and Board Minutes
April 25, 2017**

MISSION STATEMENT: The mission of Distinctive College Prep is to serve children and families in urban communities by providing a high quality learning environment that accelerates achievement, performance and college preparedness through careful analysis of student needs and effective use of data to personalize and monitor student learning.

Date: April 25, 2017

Time: 4:00 PM EST

Location: Rectory (across from Starr Academy) 20955 Bournemouth, Harper Woods, MI 48225

Call to order at: 4:10 PM EST

Roll Call: Board Members

Present: Michael Brown, Alari Adams, Nikeeta Mariner, John Halo, Brooke Lynch

Absent: None

Others Present:

Distinctive Schools: Scott Frauenheim, Adrienne Leonard, Sofia Chapa, Amy Vracar

– CMU Center For Charter Schools: Ed Roth

DCP Legal Counsel: George Butler via conference call

Public Comment: No Public Comment

Audience Members Concerns: No Audience Member Concerns

Consent Agenda:

Consent Agenda Items	Purpose	Individual Responsible	Materials	Time
<i>Approval of Agenda</i>	Vote It was motioned by Alari Adams and seconded by John Halo to amend the agenda. Motion passed, 5-0. Agenda Not Approved.	Board Members	Agenda	2 minutes
<i>Approval of March 30, 2017 Meeting Minutes</i>	Vote It was motioned by Alari Adams and seconded by John Halo to approve. Motion passed, 5-0.	Board Members	Minutes	1 minute

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Old Business:

Old Business Items	Purpose	Individual Responsible	Materials	Time
<i>Approval of Educational Service Provider Agreement Negotiations</i>	Vote It was motioned by Brooke Lynch and seconded by John Halo to approve. Motion passed, 5-0.	Board Members	ESP Resolution Agreement	10 minutes
<i>Approval of Schedule of of Regular Meetings Calendar</i>	Vote It was motioned by Nikki Marinier and seconded by Brooke Lynch to approve. Motion passed, 5-0.	Board Members	Calendar	10 minutes
<i>Approval of Amended Application for Enrollment</i>	Vote It was motioned by Alari Adams and seconded by John Halo to approve. Motion passed, 5-0.	Scott Frauenheim	Amended Application	5 minutes

New Business:

New Business Items	Purpose	Individual Responsible	Materials	Time
Lease Assignment Discussion	Informational <ul style="list-style-type: none"> ■ Distinctive Schools to assign lease 	Scott Frauenheim		5 minutes

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<p>Enrollment Updates</p>	<p>Informational</p> <ul style="list-style-type: none"> ■ 86 Enrollment applications processed to-date ■ Registration assistance is requested ■ Volunteers needed for April 29, 2017 from 10 a.m. to 3 p.m. ■ Registration application tracking by initialing/dating applications at processing ■ Super Sunday Event & Fair ■ Proposed School Event May 20, 2017 <ul style="list-style-type: none"> ■ Enrollment Fair ■ Scott Frauenheim - Congratulations and applause for Adrienne's amazing work/effort on leading DCP Enrollment/Registration 	<p>Adrienne Leonard</p>	<p>Registration Flyers and Palm Cards</p>	<p>17 minutes</p>
<p>Board Development Planning (Dates)</p>	<p>Informational</p> <ul style="list-style-type: none"> ■ Orientation on board governance practices, requirements, meeting practices, and policies ■ Orientation session provided in segments ■ DS to determine sessions dates at June board meeting 	<p>Ed Roth</p>		<p>5 minutes</p>
<p>Bank Depository</p>	<p>Informational</p> <ul style="list-style-type: none"> ■ Monetary Contributions/Fundraising/Grants will be only sources of incoming funds ■ Board requires two authorized signers for bank account <ul style="list-style-type: none"> □ Board treasurer & Board Director will be the two signatures on account ■ Depository account will be set up with JP Morgan Chase Bank in 	<p>Scott Frauenheim</p>		<p>3 minutes</p>

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	June			
Educational Service Provider Loan Agreement	Informational <ul style="list-style-type: none"> ■ Approval of FY18 budget will be in June ■ No formal loan agreements ■ AP/AR Funding from DS for Start Up with reimbursed payment this school year. 	Scott Frauenheim/ George Butler		5 minutes
Formation of the Policy Committee	Informational <ul style="list-style-type: none"> ■ NCSI forwarding policies for review ■ Brooke Lynch to work w/Distinctive Schools and Central Michigan University for an overview of administered policies ■ Brooke Lynch to review and ensure proper execution of policies ■ Dates/Topics to be coordinated by June 	Mike Brown		5 minutes

Other Business:

Other Business Agenda Items	Purpose	Individual Responsible	Materials	Time
Principal Introduction	Introduction of Cassie Williams	Scott Frauenheim	Resume	4 minutes

Public Comment: No Public Comments

Meeting Adjourned at 5:22 PM EST

Meeting Certification:

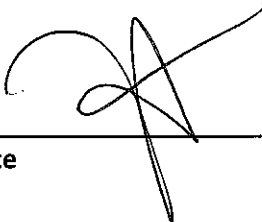
Proposed Minutes Respectfully Submitted,

Sofia Chapa
Recording Secretary

April 25, 2017
Date

Approved by Distinctive College Prep Board of Directors:

Nikeeta Mariner
Board Secretary


Date