

MISSION STATEMENT: The mission of Distinctive College Prep is to serve children and families in urban communities by providing a high quality learning environment that accelerates achievement, performance and college preparedness through careful analysis of student needs and effective use of data to personalize and monitor student learning.

Date: August 8, 2017

Time: 4:00 PM EST

Location: Distinctive College Prep Harper Woods, 19360 Harper Ave, Harper Woods, MI 48225

Call to order at: 4:00 PM EST

Roll Call: Board Members

Present: Mike Brown, John Halo, Alari Adams, Nikki Mariner

Absent: None

Others Present:

Distinctive Schools: Scott Frauenheim, Sofia Chapa

CMU Center For Charter Schools: Ed Roth, Meghan Brown

Distinctive College Prep: Cassie Williams, Brooke Lynch, Elizabeth Idemudia

Public Comment:

Sherita Rogers - Community Resident interested in learning more about DCP and the staff. Also looking to learn about Board process to gain knowledge of services provided by DCP.

Audience Members Concerns: No Audience Member Concerns

Consent Agenda Items	Purpose	Individual Responsible	Materials	Time
<i>Approval of Agenda</i>	<p>Vote</p> <p>John Halo motioned to approve to amend the agenda to include item e. Seconded by Alari Adams. Motion passed, 4-0. Agenda Approved.</p>	Sofia Chapa	Agenda	1 minutes
<i>Approval of July 11, 2017 Board Meeting Minutes</i>	<p>Vote</p> <p>John Halo motioned to approve minutes. Seconded by Alari Adams. 4-0 Approved.</p>	Sofia Chapa	Minutes	1 minutes
<i>Approval of June 28, 2017 Meeting Minutes</i>	<p>Vote</p> <p>John Halo motioned to approve meeting minutes. Seconded by Alari</p>	Sofia Chapa	Minutes	1 minutes

	Adams. Motion passed, 4-0. Approved.			
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Old Business Items	Purpose	Individual Responsible	Materials	Time
<i>Enrollment Updates</i>	<p>Informational</p> <ul style="list-style-type: none"> ● DCP - Enrollment as of today is currently 213. <ul style="list-style-type: none"> ○ DCP Recruitment team currently pushing forward with enrollment efforts. 	Scott Frauenheim		9 minutes
Fundraising Support needed from the Board	<p>Informational</p> <p>Board Member, Alari Adams, suggested - St. John Hospital possible donor. Think about crowd-sourcing in the future.</p> <ul style="list-style-type: none"> ● Mario Marrow LLC - Supporting Fundraising strategies/goal planning. ● Possible support from other organizations 	Scott Frauenheim		3 minutes
<i>Discuss Next Steps for Open Board Seat</i>	<p>Informational</p> <p>CMU, Ed Roth - 2 confirmed submissions; Will invite to next board meeting.</p> <p>Board of Trustees will meet in December for vetting completion.</p>	Scott Frauenheim		6 minutes
<i>Ribbon Cutting Ceremony Planning and Logistics</i>	<p>Informational</p> <ul style="list-style-type: none"> ● Oct 4th, official ceremony date ● Board Meeting may be moved to Oct 4th. ● Student performances and possibly Mayoral invites for ceremony. ● Invite Local/State Representatives to attend. ● Students sign the ribbon or DS logo. ● Board members will speak 	Scott Frauenheim		15 minutes

	<p>and work with community members.</p> <ul style="list-style-type: none"> ● Incentive for ceremony participation is a student “dress-down” day at the end of the week ● More details for next meeting 			
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New Business Items	Purpose	Individual Responsible	Materials	Time
Resolution Requesting Contract Amendment for Additional Grade Offering	<p>Vote</p> <p>Alari Adams moved to approve contract amendment for additional grade offering. Seconded by Nikki Mariner. Motion passed, 4-0. Approved.</p>	Scott Frauenheim	Amended Contract	8 minutes
<i>Resolution of Bank Account Approval for Signatories</i>	<p>Vote</p> <p>Alari Adams moved to approve Mike Brown and John Halo as designated signatories. Seconded by Nikki Mariner. Motion passed 4-0,. Approved.</p>	John Halo	Resolution	6 minutes
<i>Resolution of General Appropriations - Food Services</i>	<p>Vote</p> <p>John Halo motioned to approve Appropriations - Food Services. Seconded by Alari Adams. Motion passed, 4-0. Approved.</p>		Resolution	4 minutes
<i>Amended Annual Calendar of Regularly Scheduled Board Meetings</i>	<p>Vote</p> <p>Mike Brown wished to table resolution approval. John Halo moved to table it. Seconded by Alari Adams. Motion passed 4-0 Approved.</p>		Resolution	10 minutes
<i>Review DCP - Harper Woods Board Policies</i>	<p>Informational</p> <ul style="list-style-type: none"> ● Electronic copy to be provided to board members ● Board trainings are available to members throughout the year ● Approval of Board Policies will be submitted at next board meeting. 	Scott Frauenheim	Policy Book	3 minutes

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Other Business	Purpose	Individual Responsible	Materials	Time
<i>Distinctive Schools Report</i>	<p>Informational</p> <ul style="list-style-type: none"> • STARR Academy items will be purchased at a negotiated price upon approval of DS Legal Counsel • Trinity Transportation will be DCP provider. • Facility cleaning is currently underway. • In the event the 350 student requirement is not met, DS has prepared a preliminary budget for review by Board Members. • Transparency reporting will be made available soon. Transparency reports to be linked to website. • Insurance policy has been finalized. Policy copies available to board members upon request. 	Scott Frauenheim		9 minutes
<i>Director's Report</i>	<p>Informational</p> <ul style="list-style-type: none"> • Once Upon a Time Breakfast Event was a huge success welcoming approximately 88 families • Parent Orientation and Block Party scheduled for August 19th from 11am-2pm. • Teachers start August 16th DCP welcomes 11 teachers. • Extensive professional development will be provided 	Cassie Williams	Flyer	4 minutes

Public Comment:

Sherita Rogers - Appreciates board members and its plans for the success of DCP.

Meeting Adjourned at 5:20 PM EDT

Meeting Certification:

Proposed Minutes Respectfully Submitted,

Elizabeth Idemudia
Recording Secretary

August 8, 2017
Date

Approved by Distinctive College Prep Board of Directors:

Nikeeta Mariner
Board Secretary