

**Distinctive College Prep  
Board of Directors School Board Meeting  
Board Meeting Minutes  
June 29, 2021**

**MISSION STATEMENT:** The mission of Distinctive College Prep is to serve children and families in urban communities by providing a high quality learning environment that accelerates achievement, performance and college preparedness through careful analysis of student needs and effective use of data to personalize and monitor student learning.

**Date:** June 29, 2021

**Time:** 4:00 pm ET

**Location:** Zoom

<https://distinctiveschools-org.zoom.us/j/94784777155?pwd=S2swcUdDbmM5dmp1cGxid09tMitJZz09>

**Call to order at:** 4:01 pmET

**Roll Call:**

- Present Board Members: Nicole Gaines (Troy), John Halo (Farmington Hills), Alari Adams (Detroit),
- Absent Board Members: Nikki Mariner
- Others Present:
  - **Distinctive Schools:** Monique Langston, Teneia Ross-Terry, Camille Hibbler, Karey Henderson, Jeff Donoghue, Marcus Hardaway, Elizabeth Winke, Mike Rohde, Katie O'Connor, Scott Frauenheim, Eric Dailey
  - **CMU:** Jennifer Joubert
  - **Other:**

Consent Agenda Items	Purpose	Individual Responsible
<i>Approval of Agenda</i>	Vote <ul style="list-style-type: none"> <li>● Motion to approve June 29, 2021 board meeting agenda made by Alari Adams and seconded by John Halo</li> <li>● Motion passed 3-0</li> </ul>	Nicole Gaines
<i>Approval of May 25, 2021 Proposed Board Meeting Minutes</i>	Vote <ul style="list-style-type: none"> <li>● Motion to approve May 25, 2021 proposed board meeting minutes made by Alari Adams and seconded by John Halo.</li> <li>● Motion passed 3-0</li> <li>● Minutes approved</li> </ul>	Nicole Gaines
<i>Public Comment (agenda items only)</i>	NONE	Nicole Gaines
<i>DCP-R Principal's Report</i>	<ul style="list-style-type: none"> <li>● Principal's Report</li> </ul>	Camille Hibbler
<i>DCP-HW Principal's Report</i>	<ul style="list-style-type: none"> <li>● Principal's Report</li> </ul>	Teneia Ross-Terry
<i>Distinctive Schools Management Update</i>	<u><b>Network Update</b></u> <ul style="list-style-type: none"> <li>● We did it! We have completed the 2020-2021 school year. This year has been like no other and we are extremely proud of our leaders, staff, students, families and partners for everything we have accomplished. Thank you to our entire board for everything you have done to support us this past year.</li> <li>● We are ending the year with celebrations! Last week we hosted</li> </ul>	Distinctive Schools

our EOY leader celebration event and EOY staff and student celebrations. We also closed out our school year on the 24th with our leadership retreat-- celebrating all of the hard work of our team and closing things out.

- We will have a common break at DS and our offices and schools will be closed from July 5th-9th.
- We are focused on planning for next year! We have 3 big priorities that are aligned to our strategic plan but in direct response to reopening and recovery from COVID. These 3 priorities will also be baked in our Campus Growth Plans that you as a board hold us accountable to each year. Stay tuned as we plan this summer!
  - 1. Diversity, Equity and Inclusion
  - 2. Learning Acceleration
  - 3. Mental Health
- We will kick off our August return to school with a 2 day DEI leadership retreat as we continue to invest in our leaders and provide them with the professional development and learning to lead our DEI work across our schools and network.

**MI Regional**

**Since we last met:**

- We wrapped up the 2020-2021 School Year!
- We hosted a region wide Diversity, Equity, and Inclusion professional development session
- Summer Programming kicked off/ More updates in the Principal Report.
- The Michigan Region has hosted 2 New Teacher Open House Sessions.

**Upcoming Priorities:**

- Family re-enrollment for 2021-2022 school year
- New Student Recruitment
- Summer Programming Planning

**Academic & Schools**

- **Extended COVID-19 Learning Plan:**
  - **Modification:** N/A
  - **Two-way interaction rates:**

Week Ending: Thursday, June 18th, 2021	<b>62.96%</b>
Week Ending: Friday, June 11th, 2021	<b>80.53%</b>
Week Ending: Friday, June 4th, 2021	<b>83.02%</b>
Week Ending: Friday, May 28th, 2021	<b>88.87%</b>
Week Ending: Friday, May 21st, 2021	<b>88.87%</b>
Week Ending: Friday, May 14th, 2021	<b>89.02%</b>

- **Summer Programming:** Three pathways for students and families launched for the summer: Crush Your Content, Anytime, Anywhere Learning, and DS Summer Camp.
- **Data:** Instructional leadership teams, with the DS network team, analyzed end-of-year academic, school culture, and social-emotional competency data. Spring NWEA data will be finalized and analyzed on July 20th.
- **Professional Development:** DS leaders engaged TNTP to facilitate a three-day retreat with a focus on equity as the premise of Learning Acceleration. Collaborative work included the 'why' of Acceleration, prioritizing standards, and change management. Further engagements are planned quarterly in the upcoming year.

**Operations**

- **Facilities:**

- It is expected that MI will move to Phase 5 reopening July 1 and all pandemic orders will be lifted. We are planning for a full return in the fall and a lifting of most pandemic restrictions, such as saliva testing, temperatures and 6 feet of social distance
- Such restrictions will remain in place, such as masks for all individuals, self-screeners and enhanced clearing protocols
- DS will continue to monitor updates from MDE and Wayne County of Public Health around safety measures and quarantine rules, which are constantly being updated.

- **Food Service:**

- Two bids were received and have been submitted to MDE for review and comment.

- **Staffing:**

- Non-renewal conversations were held on Thursday, June 3 at DCP Harper Woods; DCP Redford did not have any non-renewals
- Positions are posted for the upcoming school year, offers are being extended, at the same time DS is being conservative to ensure enrollment targets are met

- **Technology:**

- The Director of IT & Strategy is working with RTCs to implement a plan to collect and service devices prior to the 21-22 school year.
- Other than graduating students, families can keep their device for most, possibly all, of the summer.

**Strategy**

- **Recruitment and Enrollment:** We are working with campus leadership to begin setting enrollment targets and building our recruitment and enrollment plans for SY22. Thank you to Board Member Nicole Gaines for the on-going support around

	<p>recruitment and enrollment.</p> <ul style="list-style-type: none"> <li>● <b>Fundraising:</b> We shared with our Regional Culture &amp; Retention EDT that we will be giving each campus \$2,000 as part of our on-going Teacher Appreciation Week fundraising efforts! Teachers will submit a proposal for how they plan to use the funds aligned to one of our top three priorities for SY22 and/or something that supports culture and morale.</li> </ul> <p><b>Finance Report</b></p> <ul style="list-style-type: none"> <li>● Motion to accept the Finance Report was made by Alari Adams and seconded by John Halo.</li> <li>● Motion passed 3-0</li> </ul> <p><b>Committee Reports</b> Academic: N/A Philanthropy: N/A</p>	
<b>Old Business</b>	<ul style="list-style-type: none"> <li>● NONE</li> </ul>	Nicole Gaines
<b>New Business</b> (Motion & Resolution) Approval of Extended COVID-19 Learning Plan Monthly Report	<ul style="list-style-type: none"> <li>● Motion to approve the June Extended COVID-19 Learning Plan made by John Halo and seconded by Alari Adams.</li> <li>● Motion passed 3-0</li> </ul>	Nicole Gaines
(Motion & Resolution) Approval of Food Service Contract	<ul style="list-style-type: none"> <li>● Motion to approve the DCP Food Service Contract made by John Halo and seconded by Alari Adams.</li> <li>● Motion passed 3-0</li> </ul>	Nicole Gaines
(Informational) Temporary Waiver Agreement Update and Letter	<ul style="list-style-type: none"> <li>● Update on the waiver agreement</li> <li>● Formal letter will be sent to the board</li> </ul>	Nicole Gaines
(Motion & Resolution) Authorization Issuance of Note in Anticipation of State School Aid September Borrowing Through the Michigan Finance Authority	<ul style="list-style-type: none"> <li>● Motion to approve authorization issuance of note in anticipation of state school aid September borrowing through the Michigan Finance Authority made by Alari Adams and seconded by John Halo.</li> <li>● Motion passed 3-0</li> </ul>	Nicole Gaines
(Motion) Approval FY22 General Operating Budget	<ul style="list-style-type: none"> <li>● Motion to approve the FY22 General Operating Budget made by John Halo and seconded by Alari Adams.</li> <li>● Motion passed 3-0</li> </ul>	Nicole Gaines
(Motion) Approval FY22 Food Service Budget	<ul style="list-style-type: none"> <li>● Motion to approve the FY22 Food Service Budget made by John Halo and seconded by Alari Adams.</li> <li>● Motion passed 3-0</li> </ul>	Nicole Gaines
(Motion) Approval of Bus Lease (1 additional bus)	<ul style="list-style-type: none"> <li>● Motion to approve the bus lease (1 additional bus) made by John Halo and seconded by Alari Adams.</li> <li>● Motion passed 3-0</li> </ul>	Nicole Gaines
(Motion) Distinctive College Prep Contract Amendment No. 15	<ul style="list-style-type: none"> <li>● Motion to approve the DCP Contract Amendment No. 15 made by Alari Adams and seconded by John Halo.</li> <li>● Motion passed 3-0</li> </ul>	Nicole Gaines
<b>Other Business</b>	<p>Discussion on cancelling the July 2021 DCP Board of Directors Meeting</p> <ul style="list-style-type: none"> <li>● Motion to cancel the July 2021 DCP Board of Directors Meeting made by John Halo and seconded by Alari Adams.</li> </ul>	Nicole Gaines

	<ul style="list-style-type: none"> <li>● Motion passed 3-0</li> </ul>	
<i>Comments from the Board</i>	<ul style="list-style-type: none"> <li>● <b>Nicole:</b> Thank you for this school year. As a parent it's been tough. Thank you as educators and leaders. How was the school year for the DS team? Kids feeling frustrated at home more so than in the building? Can you talk about what the frustration was around? I'm so thankful for you all!</li> </ul>	Nicole Gaines
<i>Public Comment</i>	<ul style="list-style-type: none"> <li>● NONE</li> </ul>	Nicole Gaines
<i>Public Comment (Extended COVID-19 Learning Plan ONLY)</i>	Board President Gaines solicited public comment on the Extended COVID-19 Learning Plan Monthly Report. <b>Public Comment:</b> NONE	Nicole Gaines
<i>Authorizer Comment</i>	<ul style="list-style-type: none"> <li>● Thank you to Nicole as Board President. You've really stepped up and done a lot under your leadership.</li> <li>● Annual Conference, August 17th in Novi</li> <li>● July 13, 15, webinars about student achievement</li> <li>● One (1) potential board member that Nicole suggested. Need feedback from the Board. We will have to do terms at the August meeting. Alari and John need to reach out with outreach to the potential board candidate.</li> </ul>	Jennifer Joubert
<i>Adjournment</i>	<ul style="list-style-type: none"> <li>● Motion to adjourn the June 29, 2021 board meeting made by Alari Adams and seconded by John Halo.</li> <li>● Motion passed 3-0</li> </ul>	Nicole Gaines

**Meeting adjourned at:** 4:55 pm ET

**Meeting Certification:**

Proposed Minutes Respectfully Submitted,

Monique Langston  
**Recording Secretary**

June 29, 2021  
**Date**

Approved by Distinctive College Prep Board of Directors:

Nicole Gaines  
**Board Secretary**

09/01/2021  
**Date**