

**Distinctive College Prep
Board of Directors School Board Meeting
Board Meeting Minutes
March 26, 2019**

MISSION STATEMENT: The mission of Distinctive College Prep is to serve children and families in urban communities by providing a high quality learning environment that accelerates achievement, performance and college preparedness through careful analysis of student needs and effective use of data to personalize and monitor student learning.

Date: March 26, 2019

Time: 4:00 pm ET

Location: Distinctive College Prep Redford, 17175 Olympia, Redford, Michigan 48240

Call to order at: 4:02 pm ET

Roll Call:

- Present Board Members: Nikki Mariner, John Halo, Nicole Gaines, Mike Brown, Alari Adams
- Absent Board Members:
- Others Present:
 - Distinctive Schools: Erin Lanoue, Mike Rohde, Camille Hibbler, Cassie Williams, Brandon Harper via phone
 - CMU: Meagan Brown

Consent Agenda Items	Purpose	Individual Responsible
<i>Approval of Agenda</i>	Vote <ul style="list-style-type: none"> ● Motion to approve agenda made by Nicole Gaines and seconded by John Halo ● Motion passed 5-0 ● Agenda approved 	Mike Brown
<i>Approval of December 18, 2018 Meeting Minutes</i>	Vote <ul style="list-style-type: none"> ● Motion to approve February 26, 2019 minutes made by John Halo and seconded by Nikki Mariner ● Motion passed 5-0 ● Board minutes approved 	Mike Brown
<i>Public Comment (agenda items only)</i>	Informational <ul style="list-style-type: none"> ● None 	Mike Brown
<i>Old Business</i>	Informational <ul style="list-style-type: none"> ● Supplemental Technology & Operating Services Agreement ● Committees - need to expand board members to fully implement the committee structure <ul style="list-style-type: none"> ○ Mike recommends moving forward with a philanthropy committee ○ Meagan suggested starting small, perhaps with a governance committee 	Mike Brown
<i>New Business (Motion) Calendar Adjustment</i>	<ul style="list-style-type: none"> ● DCP is extending 3 half days to full days in April to make up for missed instructional time related to the weather closings ● Motion to approve the revised calendar made by Nicole Gaines and 	Erin Lanoue

	<p>seconded by Alari Adams</p> <ul style="list-style-type: none"> ● Motion passed 5-0 	
<p>New Business <i>(Motion) Fall 2018 Policy Updates</i></p>	<ul style="list-style-type: none"> ● CMU provided the board with a comprehensive update around policy updates to the ESP agreement, with one policy deleted ● Motion to approve Fall 2018 Policy Updates made by Alari Adams and seconded by John Halo ● Motion passed 5-0 	Mike Rohde
<p>New Business <i>(Motion) Curriculum Designee</i></p>	<ul style="list-style-type: none"> ● CMU is requesting the board appoint a curriculum designee for the development of 5th grade at Harper Wood ● Motion to appoint Katie O'Connor curriculum designee was made by John Halon and seconded by Nicole Gaines ● Motion passed 5-0 	Erin Lanoue
<p>Other Business <i>Finance Update</i></p>	<p>Informational</p> <ul style="list-style-type: none"> ● HW profit and loss statement; state aid payment and additional revenue of \$60,800 is a SPED adjustment from a prior year ● Expenses: increase cost of psychological services due to backdating of invoices and catching up of invoices ● Increases in building maintenance due to February snow/ice removal ● Continuation of payment of HW technology services agreement ● Redford balance sheet reflecting \$12K that has been miscoded, will be corrected ● Redford psychology invoices are also backdated and on budget overall ● Reford should also breakeven 	Brandon Harper
<p>Other Business <i>DCP-R Director's Report</i></p>	<p>Informational</p> <ul style="list-style-type: none"> ● Great things are happening at DCP Redford! ● Data dashboard recently and in response have "flipped" the schedule and moved the literacy block to later in the day ● Adding an additional weekly planning meeting with Camille to ensure sound instruction ● Saturday school April 13-May 11; focusing on 45 students; all teachers have signed up; so small groups with focused instruction ● IXL subscriptions have been focused ● Two exciting field trips in last month ● Parents have taken over PTO in terms of recruitment ● 29 mystery readers in March for Reading Month ● 110 students enrolled 	Camille Hibbler
<p>Other Business <i>DCP-HW Director's Report</i></p>	<p>Informational</p> <ul style="list-style-type: none"> ● Great things are happening at DCP Harper Woods! ● All teachers have completed mid-year data review and grade level plans with DS Academic Team ● Focus on grade level instruction during specials ● 100 students invited to SET; teachers are excited to support students ● Family literacy night and Scholastic book fair ● Dental/vision screenings over last 2 weeks ● 336 students enrolled 	Cassie Williams
<p>Other Business <i>Distinctive Schools' Report</i></p>	<p>Informational</p> <ul style="list-style-type: none"> ● Equity work - Dr. Eric Jensen provided a one day training on equity work and Thaly Germain provided 2 days of DEIRL ● Winer data is a priority and there have been reactions to the data <ul style="list-style-type: none"> ○ SET - Saturday Enrichment Tutoring ○ Extended half day Wednesday to full day in April 	Erin Lanoue

